



2010 ECONOMIC RECOVERY FUND

INITIAL INQUIRY FORM

Potential applicants for the Economic Recovery Fund are **required** to complete an initial inquiry form, which will assist NYSHealth staff in determining whether projects fit the funding criteria and are competitive. Organizations that submit viable inquiries will be contacted with further instructions on how to submit a full application after the inquiry form submission deadline; however, every organization that submits an inquiry will receive a response.

All inquiries should be two pages in length and must follow the format below.

When complete, e-mail the Economic Recovery Fund inquiry form to econrecoveryrpf@nyshealth.org. You will receive a response within three weeks. The inquiry forms are evaluated in the order that they are received, so we advise that you submit your forms as early as possible. The deadline to submit an inquiry form is Tuesday, February 16, 2010 at 4 p.m.

Organization Name:

Project Title:

Proposed Grant Amount:

Background:

Provide a brief description of your organization and the issues it works to address. Specify in detail how your organization has been adversely affected by the economic crisis and why the project is in urgent need of support.

The Project:

Briefly describe the work that would be conducted using grant funding. As appropriate, include details on partnership and/or merger activities that would result from the grant. Be sure to state the expected impact of the project and explain how the economic recovery project fits the criteria outlined in the RFP.

Projected Gains in Efficiency/Productivity:

Briefly describe your organization's ability to carry out this project, and the projected gains in efficiency/productivity that will result from it.

Long-term Outcomes:

Please explain in detail how this project will directly strengthen your organization(s) and its ability to sustain vital initiatives/services.