

## Request for Proposals

### Sponsoring Conference Participation Related to Empowering Health Care Consumers

#### Deadline:

Applications accepted on a rolling basis.

Applicants must submit an online proposal. The online application and instructions are posted in the [Grant](#)

[Seekers/Open RFPs section](#) of the NYSHealth website. Completed applications will be accepted on a rolling basis.

#### I. About the Foundation

The New York State Health Foundation (NYSHealth) has a broad mission to improve the health of New York State residents, especially the most vulnerable. To achieve meaningful impact, the Foundation makes grants, informs health care policy and practice, and spreads effective programs that work to improve New York's health system. Most of the Foundation's grantmaking is focused on two priority areas: building healthy communities and empowering health care consumers.

#### II. Background

As the only statewide health foundation in New York, NYSHealth can play a leadership role in building the field of leaders and changemakers working in New York State to empower health care consumers. They could be attending and participating in local, State, or national conferences on this issue, but often are unable to do so because of a lack of resources. By sponsoring conference attendance, we hope not only to support those already engaged in this effort but also to encourage new actors to enter the field and incorporate consumer empowerment into their work. With this investment, we want to help them make the most of professional opportunities from which they can learn, grow, share, and advance their work.

With this Request for Proposals (RFP), we welcome applicants who will use conference attendance to help build networks, inform thinking, shape projects, raise professional awareness, set the stage for future work, or build the field as related to NYSHealth's priority area of [empowering health care consumers](#).

Finally, NYSHealth sees this RFP as a good opportunity for the Foundation to increase its awareness of innovative work on consumer empowerment and/or patient engagement that otherwise may have gone unrecognized.

#### III. Eligibility and Project Guidelines

- Eligible applicants include nonprofit or low-resourced organizations. Government agencies may apply through their fiduciary agents with nonprofit (501[c] [3]) status. For-profit organizations are not eligible for funding;
- Eligible applicants do not have to be past or current grantees of NYSHealth;

- Eligible applicants must be located in New York State;
- Conferences may be at the regional, State, or national level, but conferences located outside of the United States will not be considered;
- NYSHHealth will accept applications on a rolling basis. Scholarships of up to \$2,000 per person will be available for up to 2 attendees at each organization (a maximum of \$4,000). Scholarship funding will be used to cover the costs of registration fees, travel and lodging, and incidentals for attendees while at the conference. Indirect costs will not be considered; and
- Applicants will be eligible for a one-time, nonrenewable award in this area. Funding from this award may not be used to cover conference or other related travel expenses that are already being supported through another funding source.

Examples of conferences that would be considered include:

- Institute for Patient- and Family-Centered Care's Conference
- PlaneTree's Conference on Patient- and Family-Centered Care
- The Beryl Institute's Patient Experience Conference
- AcademyHealth's Annual Research Meeting
- National Academy for State Health Policy's Annual Conference

#### IV. Review Criteria

NYSHHealth will consider the following factors in selecting proposals most qualified to receive funding:

- Applicant's description of how the conference subject matter, sessions, or speakers relate to NYSHHealth's priority area of empowering health care consumers;
- Applicant's description of how conference attendance for the organization may shape current work, raise professional awareness, set the stage for future work, or build the field;
- Proposals must include the conference agenda, sessions, and speakers, as well as a detailed description of the conference's relevance to the organization's work;
- If applicable, applications should include any conference-related abstracts that have been submitted by the organization to the conference sponsor; and
- Applicants must demonstrate why the specific conference is cost-prohibitive and why NYSHHealth funding is needed.

#### V. Application Process

Applications will be accepted on a rolling basis. Applicants must complete and submit an online application, which is available along with the application instructions in the [Grant Seekers/Open RFP section](#) of the NYSHHealth website. All applicants will be notified about the outcome of their applications within three weeks of online submission. Funds are not retroactive and will not be awarded for past conferences or events attended.

Funds for approved applications will be distributed only when a conference registration opens and not before.

Grantees of these scholarships will be required to submit a one-page final report detailing their participation in and lessons learned from the conference, expected no later than one week after the conference.

Programmatic questions should be addressed to Amy Shefrin, Program Officer, at [shefrin@nyshealth.org](mailto:shefrin@nyshealth.org) or Jessie Kavanagh, Senior Program Assistant, at [kavanagh@nyshealth.org](mailto:kavanagh@nyshealth.org).

Technical questions regarding the application submission process should be e-mailed to [grantsmanagement@nyshealth.org](mailto:grantsmanagement@nyshealth.org).